

CPSIA Vendor Documentation Manual

Merchant Operations, Regulatory Compliance, Version 2.0

August 2024

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Overview

The Consumer Product Safety Improvement Act (CPSIA) is a U.S. law that requires importers and domestic manufacturers to ensure certain consumer products have been properly tested and certified as meeting applicable mandatory safety standards. CPSIA is administered by the U.S. Consumer Product Safety Commission (CPSC). For more information on covered products and testing requirements visit the CPSC's website: [Consumer Product Safety Act](#)

Effective March 19th, 2024 products* that use button cell and coin batteries as well as individually packaged button cell and coin batteries will be covered products under CPSIA.

When Ross is the Importer of Record for CPSIA-impacted products, vendors must:

- Meet all CPSIA and Ross requirements detailed on the [Ross Partners Website](#)
- Submit required documentation accurately to freight forwarder on a per shipment basis

Submitted CPSIA documentation is reviewed and approved by Ross' Regulatory Compliance team to confirm that vendors' products meet all applicable CPSIA requirements. Submissions are on a PO/Style basis. All impacted orders require CPSIA documentation approval in the freight forwarder system prior to vendor shipping.

The following pages detail Ross' CPSIA documentation requirements and how to submit documents to the freight forwarder.

** Toys with button cell or coin batteries are exempt, as they are regulated under the Toy Safety Standard.*

Documentation – Checklist

Vendors must provide current Ross forms and CPSIA test reports on a per shipment basis.

The checklist below specifies Ross forms required based on product type and testing:

	CHILDREN'S PRODUCT		ADULT/GENERAL USE PRODUCT		
	Tested Under Vendor's Program	Testing of Actual Product	Tested Under Vendor's Program	Testing of Actual Product	Exempt from Testing/Meeting Requirements
1. Product Cover Form	X	X	X	X	
2A. Children's Product Certificate	X	X			
2B. General Conformity Certificate			X	X	X*
3A. Product Sample Size Form		X			
3B. Periodic Testing Program Form	X				
3C. Reasonable Testing Program Form			X		
CPSIA Test Reports	X	X	X	X	

* Products exempt from testing requirements will be detailed on page 4

Blank copies of Ross Forms can be found in the Compliance section on the partners website: [Ross Partners Website](#)

Documentation – Reminders

Per Ross policy, vendors must ensure all documentation is complete and meets CPSIA requirements.

Below are reminders for vendors when completing documentation for Ross approval:

Ross Forms	Test Reports
<ul style="list-style-type: none">• Forms submitted must be for the current year• Complete all required forms/certificates for product type• Complete all required fields on forms/certificates• Do not submit both a GCC and CPC for the same product• Do not submit GCC or CPC for other retailers• Do not submit forms related to Children’s Products if the product is intended for Adults/General use	<ul style="list-style-type: none">• Must show passing test results for CPSIA requirement(s). Testing for other markets such as the EU, Australia or Canada will not be accepted• Products intended for children ages 12 and under must be tested by a CPSC-accepted third-party testing lab• Must include the Ross styles being purchased• Must be within a year of the product manufacture date• Draft reports cannot be submitted in place of final lab issued reports

For instructions on how to complete applicable Ross Forms, see appendices pages 11-21

Documentation – Exemptions

Per CPSIA regulations, the chart identifies product types that are exempt from providing a test result for the specific testing standard, and the Ross documentation requirements for each:

Product Type	Exemption Criteria	Ross Requirement
Adult Furniture	<ul style="list-style-type: none"> Furniture that does not contain scrapable surface coating <p><i>Testing Exemption: Lead in Surface and Coating -16 CFR 1303</i></p>	Submit a partial GCC form stating the reason of exemption for the PO/Style. See page 6.
Adult Apparel	<ul style="list-style-type: none"> Fiber content must be made entirely from any of the following fibers or entirely from the combination of the following fibers: acrylic, nylon, polyester, modacrylic, olefin, wool <u>and/or</u> Fabric weight, regardless of content, weighing 2.6 ounces per square yard or more <p><i>Testing Exemption: Flammability in Textile Clothing - 16 CFR 1610</i></p>	
Small Rugs/Carpets	<ul style="list-style-type: none"> Floor covering made of fabric or similar material with an appropriate warning label Rug/carpet must be less than 6 ft long and less than 24 square ft Does not pass flammability requirements <p><i>Testing Exemption: Surface Flammability - 16 CFR 1630/1631</i></p>	<ol style="list-style-type: none"> Photo of the actual product Photo of the flammability label attached Submit a partial GCC form stating the reason of exemption for the PO/Style. See page 6.

Note: Products that do not meet their specific exemption criteria must provide **all** required documentation and testing.

Documentation – Exemptions (cont'd)

Partial GCC forms submitted must list all exempt PO's and styles.

The following fields should be completed and have the exempt product's applicable rules and standards checked off:

Page 1 of GCC

ROSS PROCUREMENT, INC.

2B. GENERAL CONFORMITY CERTIFICATE (GCC)

(This form is required for each Non-Children's product)

ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

PRODUCT IDENTIFICATION INFORMATION			
Description of Product:			
Vendor Style #:		Ross Purchase Order #:	
Actual factory location (City/County/Country):			
Date (Month/Year) of Manufacture of the Product:			
Lot/Batch # provided to Testing Lab:		Lot/Batch # provided to Ross:	
TESTING INFORMATION			
Date (Month/Year) of Compliance Test:		Test Report Number:	
Compliance Test Location (City/County/Country):			
Name of 3 rd Party Testing Lab:			
Full Address:			
Telephone Number:			

Page 2 of GCC

APPLICABLE RULES, BANS, REGULATIONS, AND STANDARDS			
HOME PRODUCTS			
Check off all applicable	Rule, Ban, Standard or Regulation	Law/Act	Regulation Citation
<input type="checkbox"/>	Furniture (Non-Children's)	CPSIA	16 CFR 1303
OTHER APPLICABLE STANDARDS			
Check off all applicable	Rule, Ban, Standard or Regulation	Law/Act	Regulation Citation
<input type="checkbox"/>	Products using Button Cell or Coin Batteries	CPSIA	16 CFR 1263
<input type="checkbox"/>	Individual Button Cell or Coin Batteries	PPPA	16 CFR 1700
<input type="checkbox"/>	Bicycle helmets	CPSA	16 CFR 1203
<input type="checkbox"/>	Lawnmowers	CPSA	16 CFR 1205
<input type="checkbox"/>	Swimming pool slides	CPSA	16 CFR 1207
<input type="checkbox"/>	Lighters	CPSA	16 CFR 1210, 1212
<input type="checkbox"/>	Automated residential garage door openings	CPSA	16 CFR 1211
<input type="checkbox"/>	Candles with metal core wicks	FHSA	16 CFR 1500.12, 16 CFR 1500.17(a)(13)
<input type="checkbox"/>	Adult apparel	FFA	16 CFR 1610
<input type="checkbox"/>	Adult PVC products	FFA	16 CFR 1611
<input type="checkbox"/>	Adult carpets and rugs	FFA	16 CFR 1630/1631
<input type="checkbox"/>	Other		

Note: Exemption reason **must** be stated in the "Date (Month/Year) of Compliance Test" field.

Documentation – Upload Guidelines

To avoid shipping delays due to CPSIA documents, vendors must upload all documents in the freight forwarder system according to the below guidelines:

1. Documents must be uploaded to the shipping order at the time of booking
2. Documents should be provided at least 14 days before the start ship date
3. Documents must be uploaded as a .pdf or .doc file using the correct document type:
 - "CPSIA GCC Test Docs: Attached Doc"

Additional Best Practices:

1. Ross forms should be uploaded as a complete packet. Forms should not be separated.
2. File names for each document uploaded should be clear and descriptive
 - Include the PO, style code, and document type (Ross form or test report) in the file name
3. Zip files are preferred when uploading multiple files – this keeps relevant documents together

For instructions on uploading CPSIA documentation, see appendices pages 22-27

FAQs

Documentation	
What CPSIA testing is required for my product?	Vendors should consult with a CPSC-accepted lab on requirements for children's products. For any general use products, vendors should consult with any third-party testing lab.
My product is exempt from CPSIA requirements. What documentation is required?	Vendors must complete a Partial GCC form. Required information is detailed on page 5.
Can I upload one Ross form packet for multiple styles?	Vendors may put multiple styles onto one set of Ross form packets if: <ul style="list-style-type: none">• ALL styles are on the same purchase order and• ALL styles are covered by the same test report

Uploading	
Why am I receiving emails that documentation was not uploaded?	Vendors must ensure CPSIA documents have been uploaded using the doc type "CPSIA GCC Test Docs: Attached Doc". Missing documents or documents uploaded using an incorrect doc type will trigger this email.
Which file types should I use when uploading my documents?	Vendors must upload as .pdf .doc files or .zip folders. .Rar files are not accepted.
CPSIA RTP reached out asking for documentation. Can I send via email?	Vendors should upload revised or new documents directly to their shipping order in the forwarder system. Any documents sent via email will not be approved.

If you have any additional questions regarding requirements, please contact CPSIA.RTP@ros.com

Contacts

Name	Title	Email
Briana Binder	Sr. Manager, Compliance	briana.binder@ros.com
Amanda Santiago	Supervisor, Compliance	amanda.santiago@ros.com
CPSIA RTP	Inbox	CPSIA.RTP@ros.com

Appendices

CHILDREN'S PRODUCT

This packet includes required Ross forms for Children's Product.

All fields highlighted in yellow are required.

The following must be completed and submitted by the vendor:

- ✓ 1A. Children's Product Cover Form
- ✓ 2A. Children's Product Certificate
- ✓ 3A. Testing Sample Size **OR** 3B. Periodic Testing Program Form
- ✓ Applicable test reports

1A. Ross Product Cover Form

The Cover Form is required for all Children Products. This form certifies the specific product is within CPSIA compliance.

ALL fields in the section highlighted yellow below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. An additional form is required based on vendor selection in Section II
 - If testing was of the Actual Finished Product, complete form 3A
 - If testing was based on Periodic Testing Program, complete form 3B
 - Only complete the form relevant to testing method used for the product
3. Cover Form must be signed and dated at the bottom

© 2015 Ross Stores, Inc. 10/15/15
 ROSS PROCUREMENT, INC.
1A. CHILDREN'S PRODUCT COVER FORM
(This form is required for each product style)
ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

Clear Form

SECTION I			
Vendor Name ("Vendor"):			
Factory Name ("Factory"):			
Product Name ("Product"):			
Vendor Style #:		Ross Purchase Order #:	
Lot/Batch # provided to Testing Lab:		Lot/Batch # provided to Ross:	
SECTION II			
	Clear Section II		
1. Is the Product a Children's product?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
2. What test method was used for the Product? <i>Select One</i>	<input type="checkbox"/> Test of Actual Product/Components <i>Complete Form 3A. Testing Sample Size</i>		<input type="checkbox"/> Test Based on Periodic Testing Program <i>Complete Form 3B. Periodic Testing Program</i>
3. Is the Product continuously produced?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
4. Is component part testing used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SECTION III: RELIANCE CERTIFICATION FOR ALL PRODUCTS			
Vendor certifies that while Product was in its custody, Vendor exercised due care to comply with CPSIA.			
SIGNED:		DATE:	
NAME:		TITLE:	

2A. Children's Product Certificate (CPC)

The Children's Product Certificate (CPC) certifies the product was tested by a CPSC-accepted laboratory and complies with applicable children's product safety standards.

ALL fields in the section highlighted yellow below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. Testing Information section must match details of Test Report(s) provided
3. Test report date must be within a year of manufacture date

ROSS PROCUREMENT, INC.
2A. CHILDREN'S PRODUCT CERTIFICATE (CPC)
(This form is required for each Children's product)

ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

PRODUCT IDENTIFICATION INFORMATION			
Description of Product:			
Vendor Style #:		Ross Purchase Order #:	
Actual factory location (City/County/Country):			
Date (Month/Year) of Manufacture of the Product:			
Lot/Batch # provided to Testing Lab:		Lot/Batch # provided to Ross:	
TESTING INFORMATION			
Date (Month/Year) of Compliance Test:		Test Report Number:	
Compliance Test Location: (City/County/Country)			
Name of 3 rd Party Testing Lab:			
Full Address:			
Telephone Number:			

IMPORTER INFORMATION	
Name of Importer:	Ross Procurement, Inc.
Full Address:	5130 Hacienda Drive , Dublin, California, USA 94568
Telephone Number:	925-965-4231

RECORDKEEPING INFORMATION			
Custodian of Test Report:	Ross Procurement, Inc./Ross Stores, Inc. DeAnn Kiker, Group Vice President, Logistics		
	Full Address:	1000 Retail Drive, Fort Mill, South Carolina, USA 29715	
	Telephone Number:	803-396-2390	Email Address: DeAnn.Kiker@ros.com
Corporate Office:	Tracey Meyer, Vice President, Compliance and Regulatory Counsel Karen Roth, Senior Paralegal, Product Compliance		
	Full Address:	5130 Hacienda Drive, Dublin, California, USA 94568	
	Telephone Number:	212-944-3526 917-229-6036	Email Address: Tracey.Meyer@ros.com Karen.Roth@ros.com

APPLICABLE RULES, BANS, REGULATIONS, AND STANDARDS
Ross Procurement, Inc. certifies that the above product complies with applicable rules, bans, regulations, and standards under applicable Acts enforced by the U. S. Consumer Product Safety Commission indicated below. The certification as the importer is based on information provided by the supplier and a test of the individual product or a reasonable testing program of testing by a laboratory(ies) obtained or conducted by the supplier. THE RULES, BANS, REGULATIONS, AND STANDARDS APPLICABLE TO THIS PRODUCT ARE INDICATED ON THE NEXT PAGE.

2A. Children's Product Certificate (CPC) cont'd

Vendor must check off all Applicable Rules, Bans, Regulations and Standards to certify specific testing performed based the product type.

APPLICABLE RULES, BANS, REGULATIONS, AND STANDARDS			
Check off all applicable	Rule, Ban, Standard or Regulation	Law/Act	Regulation Citation
<input type="checkbox"/>	Products using Button Cell or Coin Batteries	CPSIA	16 CFR 1263
<input type="checkbox"/>	Individual Button Cell or Coin Batteries	PPPA	16 CFR 1700
<input type="checkbox"/>	Total Lead Content (Substrate)	CPSIA	Sec. 101 (15 U.S.C. § 1278a)
<input type="checkbox"/>	Children's Metal Jewelry	CPSIA	Sec. 101 (15 U.S.C. § 1278a)
<input type="checkbox"/>	Lead in Paint/Surface Coating	CPSIA	16 CFR 1303
<input type="checkbox"/>	Phthalates	CPSIA	Sec. 108 (15 U.S.C. § 2057c)
<input type="checkbox"/>	Toy Standard	CPSIA	ASTM F963
<input type="checkbox"/>	Bicycle Helmets	CPSA	16 CFR 1203
<input type="checkbox"/>	Infant Bath Seats	CPSIA	16 CFR 1215
<input type="checkbox"/>	Infant Walkers	CPSIA	16 CFR 1216
<input type="checkbox"/>	Toddler Beds	CPSIA	16 CFR 1217
<input type="checkbox"/>	Bassinets and Cradles	CPSIA	16 CFR 1218
<input type="checkbox"/>	Cribs (Full-Size)	CPSIA	16 CFR 1219
<input type="checkbox"/>	Cribs (Non-Full Size)	CPSIA	16 CFR 1220
<input type="checkbox"/>	Play Yards	CPSIA	16 CFR 1221
<input type="checkbox"/>	Bedside Sleepers	CPSIA	16 CFR 1222
<input type="checkbox"/>	Infant Swings	CPSIA	16 CFR 1223
<input type="checkbox"/>	Portable Bed Rails	CPSIA	16 CFR 1224
<input type="checkbox"/>	Hand-held Infant Carriers	CPSIA	16 CFR 1225
<input type="checkbox"/>	Soft Infant and Toddler Carriers	CPSIA	16 CFR 1226
<input type="checkbox"/>	Carriages and Strollers	CPSIA	16 CFR 1227
<input type="checkbox"/>	Sling Carriers	CPSIA	16 CFR 1228
<input type="checkbox"/>	Infant Bouncer Seats	CPSIA	16 CFR 1229
<input type="checkbox"/>	Frame Child Carriers	CPSIA	16 CFR 1230
<input type="checkbox"/>	Children's Folding Chairs and Stools	CPSIA	16 CFR 1232
<input type="checkbox"/>	Portable Hook-On Chairs	CPSIA	16 CFR 1233
<input type="checkbox"/>	Sharp Points	FHSA	16 CFR 1500.48
<input type="checkbox"/>	Sharp Metal or Glass Edges	FHSA	16 CFR 1500.49
<input type="checkbox"/>	Small parts	FHSA	16 CFR 1500.50-53,1501
<input type="checkbox"/>	Electrically Operated Toys/Articles Intended for Use by Children	FHSA	16 CFR 1505
<input type="checkbox"/>	Cribs (Full Size)	FHSA	16 CFR 1508
<input type="checkbox"/>	Cribs (Non full size)	FHSA	16 CFR 1509
<input type="checkbox"/>	Rattles	FHSA	16 CFR 1510
<input type="checkbox"/>	Pacifiers	FHSA	16 CFR 1511
<input type="checkbox"/>	Bicycles	FHSA	16 CFR 1512
<input type="checkbox"/>	Bunk Beds	FHSA	15 CFR 1513
<input type="checkbox"/>	Standard for the Flammability of Clothing Textiles	FFA	16 CFR 1610
<input type="checkbox"/>	Children's Vinyl Plastic Film	FFA	16 CFR 1611
<input type="checkbox"/>	Standard for the Flammability of Children's Sleepwear	FFA	16 CFR 1615, 1616
<input type="checkbox"/>	Children's Carpets and Rugs	FFA	16 CFR 1630-31
<input type="checkbox"/>	Standard for the Flammability of Mattresses/Pads/Sets	FFA	16 CFR 1632, 1633
<input type="checkbox"/>	Other		

3A. Sample Size Form

The Sample Size Form should be completed if testing was of the Actual Finished Product.

ALL fields in the section highlighted below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. In Section II, Vendor should clearly describe how all factors of the testing process were determined

ROSS PROCUREMENT, INC.
3A. CHILDREN'S PRODUCT
TESTING SAMPLE SIZE FORM
(Required for Each Children's Product Style Subject to Actual Finished Product Testing)
ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

SECTION I			
Vendor Name ("Vendor"):			
Product Name ("Product"):			
Vendor Style #:		Ross Purchase Order#:	
SECTION II: DESCRIPTION OF SAMPLE SIZE DETERMINATION Clear Section II			
For Product, please describe how you determined the number of samples to test by answering the following questions. If you have questions regarding these issues, please consult with your CPSC approved, third party testing lab.			
QUESTION		ANSWER	
1. How many samples are sent to the lab for testing? <i>(Please provide a quantity)</i>			
2. Are samples chosen randomly?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
a. Please describe the process.			
3. Were there any differences /changes between the product tested and the product sent to Ross that may have occurred due to how the product was made?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
a. If yes, please describe the difference/changes.			

3B. Periodic Testing Program Form

The Periodic Testing Program form should be completed if testing was based on Periodic Testing Program. This form certifies that the vendor has a periodic testing plan and conducts periodic testing.

ALL fields in the section highlighted below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. In Section II, Vendor should clearly describe how all factors of the testing process were determined

ROSS PROCUREMENT, INC.
3B. CHILDREN'S PRODUCT
PERIODIC TESTING PROGRAM FORM
(Required for Each Children's Product Style Subject to Periodic Testing Program)
ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

SECTION I			
Vendor Name ("Vendor"):			
Product Name ("Product"):			
Vendor Style #:		Ross Purchase Order #:	
SECTION II: DESCRIPTION OF PERIODIC TESTING PROGRAM			
For Product, please describe your Periodic Testing Program by answering the following questions. If you have questions regarding these issues, please consult with your CPSC-approved, third party testing lab.			
THIRD-PARTY TESTING			
QUESTION		ANSWER	
1. What is the time period between third party tests in your periodic testing program? <i>(Please provide a number, for example: every 12 months, every 6 months)</i>			
a. What is the basis/reason for this time period?			
2. How many samples are sent for testing? <i>(Please provide a quantity)</i>			
a. How is the quantity of samples determined?			
IN-HOUSE TESTING			
QUESTION		ANSWER	
1. Is in-house testing performed?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
a. If yes, identify the method of testing? <i>(For example: XRF, visual inspection)</i>			
b. If yes, how often is in-house testing performed? <i>(For example: every production run, quarterly, etc.)</i>			

NON-CHILDREN'S PRODUCT

This packet includes required Ross forms for Non-Children's Product.
All fields highlighted in yellow are required.

The following must be completed and submitted by the vendor:

- ✓ 1B. Non-Children's Product Cover Form
- ✓ 2B. General Conformity Certificate
- ✓ 3C. Reasonable Testing Program Form (*if applicable*)
- ✓ Applicable test reports

1B. Ross Product Cover Form

The Product Cover Form is required for all Non-Children’s Products. This form certifies the specific product is within CPSIA compliance.

ALL fields in the section highlighted below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. An additional form is required based on vendor selection in Section II
 - If testing was based on Reasonable Testing Program, complete form 3C
 - Only complete the form relevant to testing method used for the product
3. Cover Form must be signed and dated at the bottom

Clear Form

ROSS PROCUREMENT, INC.

1B. NON-CHILDREN’S PRODUCT COVER FORM

(This form is required for each product style)

ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

SECTION I			
Vendor Name (“Vendor”):			
Factory Name (“Factory”):			
Product Name (“Product”):			
Vendor Style #:		Ross Purchase Order #:	
Lot/Batch # provided to Testing Lab:		Lot/Batch # provided to Ross:	
SECTION II			
Clear Section II			
1. Is the Product a Non-Children’s product?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
2. What test method was used for the Product? (Select One)	<input type="checkbox"/> Test of Actual Product/Components <i>No test program forms needed</i>	<input type="checkbox"/> Test Based on Periodic Testing Program <i>Complete Form 3C. Reasonable Testing Program</i>	
3. Is the Product continuously produced?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
4. Is component part testing used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
SECTION III: RELIANCE CERTIFICATION FOR ALL PRODUCTS			
Vendor certifies that while Product was in its custody, Vendor exercised due care to comply with CPSIA.			
SIGNED:		DATE:	
NAME:		TITLE:	

2B. Non-Children’s Product Certificate (GCC)

The Non-Children’s Product Certificate (GCC) certifies the product was tested by a third party laboratory and complies with applicable non-children’s product safety standards.

ALL fields in the section highlighted below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. Testing Information section must match details of Test Report(s) provided
3. Test reports must be within a year of manufacture fields must be within one year

ROSS PROCUREMENT, INC.

2B. GENERAL CONFORMITY CERTIFICATE (GCC)

(This form is required for each Non-Children’s product)

ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

PRODUCT IDENTIFICATION INFORMATION			
Description of Product:			
Vendor Style #:		Ross Purchase Order #:	
Actual factory location (City/County/Country):			
Date (Month/Year) of Manufacture of the Product:			
Lot/Batch # provided to Testing Lab:		Lot/Batch # provided to Ross:	
TESTING INFORMATION			
Date (Month/Year) of Compliance Test:		Test Report Number:	
Compliance Test Location (City/County/Country):			
Name of 3 rd Party Testing Lab:			
Full Address:			
Telephone Number:			

IMPORTER INFORMATION			
Name of Importer:	Ross Procurement, Inc.		
Full Address:	5130 Hacienda Drive, Dublin, California, USA 94568		
Telephone Number:	925-965-4231		
RECORDKEEPING INFORMATION			
Custodian of Test Report:	Ross Procurement, Inc./Ross Stores, Inc. DeAnn Kiker, Group Vice President, Logistics		
	Full Address:	1000 Retail Drive, Fort Mill, South Carolina, USA 29715	
	Telephone Number:	803-396-2390	Email Address: DeAnn.Kiker@ros.com
Corporate Office:	Tracey Meyer, Vice President, Compliance and Regulatory Counsel Karen Roth, Senior Paralegal, Product Compliance		
	Full Address:	5130 Hacienda Drive, Dublin, California, USA 94568	
	Telephone Number:	212-944-3526 917-229-6036	Email Address: Tracey.Meyer@ros.com Karen.Roth@ros.com

APPLICABLE RULES, BANS, REGULATIONS, AND STANDARDS
Ross Procurement, Inc. certifies that the above product complies with applicable rules, bans, regulations, and standards under applicable Acts enforced by the U. S. Consumer Product Safety Commission indicated below. The certification as the importer is based on information provided by the supplier and a test of the individual product or a reasonable testing program of testing by a laboratory(ies) obtained or conducted by the supplier.
<u>THE RULES, BANS, REGULATIONS, AND STANDARDS APPLICABLE TO THIS PRODUCT ARE INDICATED ON THE NEXT PAGE.</u>

2B. Non-Children's Product Certificate (GCC) cont'd

Vendor must check off all Applicable Rules, Bans, Regulations and Standards to certify specific testing performed based the product type.

APPLICABLE RULES, BANS, REGULATIONS, AND STANDARDS			
HOME PRODUCTS			
Check off all applicable	Rule, Ban, Standard or Regulation	Law/Act	Regulation Citation
<input type="checkbox"/>	Furniture (Non-Children's)	CPSIA	16 CFR 1303
OTHER APPLICABLE STANDARDS			
Check off all applicable	Rule, Ban, Standard or Regulation	Law/Act	Regulation Citation
<input type="checkbox"/>	Products using Button Cell or Coin Batteries	CPSIA	16 CFR 1263
<input type="checkbox"/>	Individual Button Cell or Coin Batteries	PPPA	16 CFR 1700
<input type="checkbox"/>	Bicycle helmets	CPSA	16 CFR 1203
<input type="checkbox"/>	Lawnmowers	CPSA	16 CFR 1205
<input type="checkbox"/>	Swimming pool slides	CPSA	16 CFR 1207
<input type="checkbox"/>	Lighters	CPSA	16 CFR 1210, 1212
<input type="checkbox"/>	Automated residential garage door openings	CPSA	16 CFR 1211
<input type="checkbox"/>	Candles with metal core wicks	FHSA	16 CFR 1500.12, 16 CFR 1500.17(a)(13)
<input type="checkbox"/>	Adult apparel	FFA	16 CFR 1610
<input type="checkbox"/>	Adult PVC products	FFA	16 CFR 1611
<input type="checkbox"/>	Adult carpets and rugs	FFA	16 CFR 1630/1631
<input type="checkbox"/>	Other		

3C. Reasonable Testing Program Form

The Reasonable Testing Program Form should be completed if testing was based on a Reasonable Testing Program. This is based on the vendors reasoning concerning the testing methods conducted on the products.

ALL fields in the section highlighted below must be completed. Vendors should also ensure the following:

1. Ross PO details must match booking details and all corresponding forms
2. In Section II, Vendor should clearly describe how all factors of the testing process were determined

ROSS PROCUREMENT, INC.

3C. NON-CHILDREN'S PRODUCT

REASONABLE TESTING PROGRAM FORM

(Required for Each Non-Children's Product Style Subject to Reasonable Testing Program)

ALL FORM FIELDS HIGHLIGHTED YELLOW ARE REQUIRED

SECTION I			
Vendor Name ("Vendor"):			
Product Name ("Product"):			
Vendor Style #:		Ross Purchase Order #:	
SECTION II: DESCRIPTION OF REASONABLE TESTING PROGRAM Clear Section II			
For Product, please describe your Reasonable Testing Program by answering the following questions. If you have questions regarding these issues, please consult with your CPSC-approved, third-party testing lab.			
QUESTION	ANSWER		
1. How often are samples tested? <i>(Please provide a time frame)</i>			
a. How is it determined when to test the samples?			
2. Are samples tested by a third-party testing lab?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
a. If no, is in-house testing performed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
3. How is the quantity of samples tested determined?			

Uploading documents in DHL/ACS: User Guide

1. Search the Shipping Order (SO) number by entering the Purchase Order (PO) number
2. Click “Search”

The screenshot displays the Infor NEXUS interface for the Transportation Home page. The search bar is the central focus, with the following elements:

- Choose Area:** A dropdown menu currently showing "Shipping Orders".
- Narrow By:** A dropdown menu currently showing "Shipping Order Num".
- Enter Value:** A text input field containing the number "2019758360". A yellow circle with the number "1" is positioned above this field.
- Days:** A dropdown menu currently showing "30".
- SEARCH:** A grey button with the text "SEARCH" in white. A yellow circle with the number "2" is positioned above this button.
- Advanced Search:** A blue link labeled "Advanced Search" located to the right of the SEARCH button.
- ADD ANOTHER FILTER (3 maximum):** A grey button located below the search bar.
- Personalize Page:** A gear icon and the text "Personalize Page" located in the bottom right corner of the interface.

Uploading documents in DHL/ACS: User Guide

3. Select the Shipping Order
4. Click '**ATTACH DOCUMENT**'

Choose Area: Shipping Orders
Narrow By: Shipping Order Num
Enter Value: 2019758360
Days: 30
SEARCH Advanced Search
Add another filter (3 maximum)

View Shipping Orders
To review the Shipping Order, click on the View Shipping Order link.
To Cancel a Shipping Order, choose the Shipping Order and click the Cancel button.

Displaying rows 1 - 1 of 1
Export View

	Shipping Order Num	Purchase Order	Shipping Order Status	Shipping Order Lock Status	Cargo Ready Date	Load Type	Consolidator	Last Updated
3	2019758360	6209833	Approved	Locked	Wed Nov 20 04:00:00 PST 2019	CY	DHL International Supply Chain	12/06/2019

4 ATTACH DOCUMENT DELETE

Uploading documents in DHL/ACS: User Guide

5. A pop-up window will appear, click '**CHOOSE FILE**' to select documents to upload
6. Upload as Document Type "**CPSIA GCC Test Docs: Attached Doc**"

Attach Documents

Close
How Do I... ?

Click "Browse" to select a document. You can attach document(s) up to a total size of 10MB
Required fields are marked with an asterisk (*)
To upload a document, please choose the appropriate document type. Once uploaded, the document type cannot be changed.
Please note: If a milestone is configured for document upload, then upon removing the document, the milestone will also be removed.

Shipping Order Number 202245429317

Document Page 1* **CHOOSE FILE** 5

Document Page 2 **CHOOSE FILE**

Document Page 3 **CHOOSE FILE**

+ Add Document Pages

Document Id *

Document Type * CPSIA GCC Test Docs 6

Description

ATTACH **CLOSE**

Uploading documents in DHL/ACS: User Guide

7. After the document is chosen, the file name will be displayed next to 'CHOOSE FILE' and 'Document Id.'
8. Choose the Document Type '**CPSIA GCC Test Docs: Attached Doc**' from the dropdown list.
9. Click '**ATTACH**' to upload the document.

Attach Document - Google Chrome
network.informexus.com/gdc/uploaddoc_so.jsp?shippingManifestId=45429317&gdcustorgid=29287

Attach Documents

Close
How Do I... ?

Click "Browse" to select a document. You can attach document(s) up to a total size of 10MB
Required fields are marked with an asterisk (*)
To upload a document, please choose the appropriate document type. Once uploaded, the document type cannot be changed.
Please note: If a milestone is configured for document upload, then upon removing the document, the milestone will also be removed.

Shipping Order Number 202245429317

Document Page 1* CPSIA (36).pdf 7

Document Page 2

Document Page 3

+ Add Document Pages

Document Id *

Document Type * 8

Description

9

Viewing and Revising Uploaded Documents

To check if a document is uploaded correctly, click 'View' under the View Document column. If the document appears in the next screen, it has been successfully uploaded.

Displaying rows 1 - 2 of 2 Export View

	Shipping Order Num	Purchase Order	Shipping Order Status	Shipping Order Lock Status	Cargo Ready Date	Load Type	Consolidator	Last Updated	Quota Category	View Shipping Order	View Document
1	2019758360	6209833	Approved	Locked	Wed Nov 20 04:00:00 PST 2019	CY	DHL International Supply Chain	12/06/2019		View	View
1	2019758361	6209834	Approved	Locked	Wed Nov 20 04:00:00 PST 2019	CY	DHL International Supply Chain	12/06/2019		View	View

View Documents How Do I... ?
To view a document, click on the Document ID. Show Criteria

Displaying rows 1 - 6 of 6

ID	Document Type	Document Description	Latest Version	Size	Modified Date	History
CI0913279A.pdf	Commercial Invoice: Attached Doc		v1	113 KB	11/02/2022	View
Children's Product Form Packet	CPSIA GCC Test Docs: Attached Doc		v1	285 KB	09/26/2022	View
Children's Product Form Packet	CPSIA GCC Test Docs: Attached Doc		v1	285 KB	09/26/2022	View
FCR20221953751	Forwarders Cargo Receipt		v5	16 KB	11/17/2022	View
PL0913279A.pdf	Packing List: Attached Doc		v1	93 KB	11/02/2022	View

Viewing and Revising Uploaded Documents (cont'd)

Vendors should re-upload any revised documents to quickly alert the forwarder and CPSIA team that changes have been made. Outdated documents should be **deleted** from the shipping order.

Select outdated files and click '**DELETE DOCUMENT.**'

The screenshot displays a web interface for managing shipping orders and documents. It is divided into two main sections: a shipping order list and a document management section.

Shipping Order List: A table with columns: Shipping Order Num, Purchase Order, Shipping Order Status, Shipping Order Lock Status, Cargo Ready Date, Load Type, Consolidator, Last Updated, Quota Category, View Shipping Order, and View Document. Two rows are visible, both with 'Approved' status and 'Locked' status. The 'View Document' link for the first row is highlighted with a red box and labeled '1'.

View Documents Section: A sub-section titled 'View Documents' with instructions: 'To view a document, click on the Document ID.' It shows 'Displaying rows 1 - 7 of 7' and a table with columns: ID and Document Type. The table lists documents for shipping order 2019758360, including 'Commercial Invoice: Attached Doc', 'CPSIA GCC Test Docs: Attached Doc', and 'Packing List: Attached Doc'. The 'CPSIA GCC Test Docs' row is selected with a checkmark and highlighted with a red box, labeled '2'.

Action Buttons: At the bottom, there are two buttons: 'ATTACH DOCUMENT' and 'DELETE DOCUMENT'. The 'DELETE DOCUMENT' button is highlighted with a red box and labeled '3'.